

## PROCEEDINGS OF THE GOVERNING BODY MEETING HELD ON 24.12.2021

Governing Body meeting was held on 24.12.2021 at 3.00 P.M. in the MINI Conference Hall of the College under the chairmanship of President, Governing Body. The members present were as per the list enclosed. Hon'ble Minister, Agriculture & Farmers' Empowerment, Fisheries & Animal Resources Development, Higher Education, Govt. of Odisha was present as special invitee.

1. Dr. Suresh Chandra Mishra (President, Governing Body)
2. Dr. Gangadhar Nayak (Regional Director, R.D.E., Bhubaneswar, State Govt. Nominee)
3. Sri Pramod Kumar Pattanaik (Member)
4. Mr. Mohiuddin Aurangjeb (Member)
5. Smt. Soudamini Swain (Member)
6. Sri Dasarathi Sahoo (Member)
7. Sri Rajendra Kumar Samantaray (Member)
8. Sri Himansu Sekhar Pattanayak (Member)
9. Sri Shiba Prasad Dash (Member)
10. Sri Suresh Kumar Pradhan (Principal -cum- Secretary, Ex-officio)

At the outset, President welcomed all the members present in the meeting. After a brief self-introduction by the members, Hon'ble Minister addressed the Governing Body and urged upon active involvement of the members to ensure discipline inside the college campus, upliftment of the academic atmosphere as well as to ensure transparency in the financial transactions. Then Principal-cum- Secretary was requested to initiate discussions on various proposals as per the agenda. Following proposals were elaborated in detail by the Principal-cum-Secretary which were subsequently accepted and approved by Governing Body.

1. The budget for the financial year 2021-22 amounting to Rs. 1,67,75,972/- was placed before the Governing Body and was approved. In this respect it was informed by Secretary that the total income for the year is Rs. 1,61,25,972/- and the rest amount of around Rs. 6,50,000/- will be met from college corpus fund if required.
2. Keeping in view the academic atmosphere in the college it was proposed by the Governing Body President and also Hon'ble Minister during the visit to the college to renovate the library in order to attract more nos. of students and faculties. In this respect Rs. 12,50,000/- has been provisioned in the budget for the financial year 2021-22. The BDO, Nayagarh was requested to execute the work. Accordingly plan estimate submitted by the BDO, Nayagarh has been administratively approved and an amount of Rs. 10 Lakhs has been placed under the disposal of the BDO for the said purpose. It was highly appreciated by the hon'ble minister and the members and was accorded post facto approval.
3. Multipurpose playground, completed during August 2021, lacks a dress changing room for the players, for which BDO, Nayagarh was also requested to submit plan and estimate for the same. Plan and estimate have been administratively approved and an amount of Rs. 10 Lakhs has been released to BDO, Nayagarh with a request to complete the work at the earliest.  
After discussion the Governing Body accorded post facto approval.
4. An amount of Rs. 75 Lakhs has been received from Higher Education Department, Govt. of Odisha towards infrastructure development of the college. Keeping in view the need of an open-air auditorium for the college, it was proposed to construct one, the funds to be met from the infrastructure development grant received from the Govt. shortly. In this respect (R & B) Dept., Nayagarh has placed the plan & estimate for the work which has been administratively approved. This proposal was unanimously accepted by all members present. It was also suggested that left out money received under infrastructure development of the college will be utilized for the renovation of college gates.

5. It was appraised by the Principal-cum-Secretary to the house that salary/remuneration of the employees under the management & contractual fold has not been hiked since 2019. In this regard it was proposed by the Principal-cum-Secretary to hike the salary/remuneration as follows.

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|--|-------------|
| 1. Lecturer  | : Rs.3000/- |
| 2. PET/Lab.Asst./N.G.Librarian/Asst.Librarian/DEO-cum-Jr.Clerk | : Rs.2500/- |
| 3. Lab.Attd. /Peon   | : Rs.2250/- |
| 4. Sweeper/Nightwatchman                                       | : Rs.2000/- |

For contractual staffs the hike was proposed as follows considering the length of the service.

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|-----------------------------|-------------|
| 1. Lecturer                 | : Rs.3000/- |
| 2. Lab.Asst./Asst.Librarian | : Rs.1500/- |
| 3. DEO-cum-Jr. Clerk (2019) | : Rs.2500/- |
| 4. DEO-cum-Jr. Clerk (2021) | : Rs.1700/- |
| 5. Lib.Attd. /Peon          | : Rs.1000/- |
| 6. Gardener (2018)          | : Rs.1000/- |
| 7. Gardener (2019)          | : Rs.900/-  |

After hike of the salary/remuneration, it is seen that an extra amount of Rs. 19,13,100/- will be required which will be met from college development fund. With elaborate discussion the members present in the meeting unanimously accepted the hiking of salary/remuneration of the employees under the management & contractual fold and was approved. w.e.f 01.01.2022

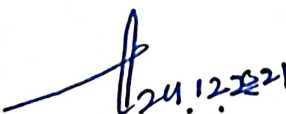
6. The maintenance & contingency expenditure for the year 2020-21 was placed before the Governing Body by the Secretary and after detail discussion was approved post facto.

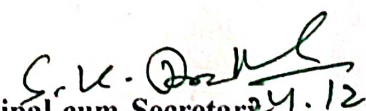
7. Three nos. of contractual staffs were engaged in the year 2020-21 & 2021-22 viz; (1) Sri K.A. Sahoo, Library Attendant, (2) Sri Ananta Prusty, Assistant Librarian & (3) Smt.Lipika Priyadarshini, DEO-cum-Junior Clerk. The need of engagement was conveyed by the Principal-cum-Secretary which was agreed upon by the members and was accorded post facto approval.

8. A good no of articles is kept unused for a pretty long time in the college occupying spaces unnecessarily. After elaborate discussion, the need of disposal of those was felt by the members present. Principal-cum-Secretary was requested to take necessary steps for disposal of the unused articles.

The President, Governing Body in his address emphasized on ensuring of regular classes, attracting more no of students to the class room teaching and punctuality among faculties and other staff members.

The meeting ended with a vote of thanks to the Hon'ble Minister, President, Governing Body and all the members present for their presence and valuable inputs.

  
President, Governing Body  
Nayagarh (Autonomous) College  
Nayagarh

  
Principal-cum-Secretary  
Nayagarh (Autonomous) College  
Nayagarh