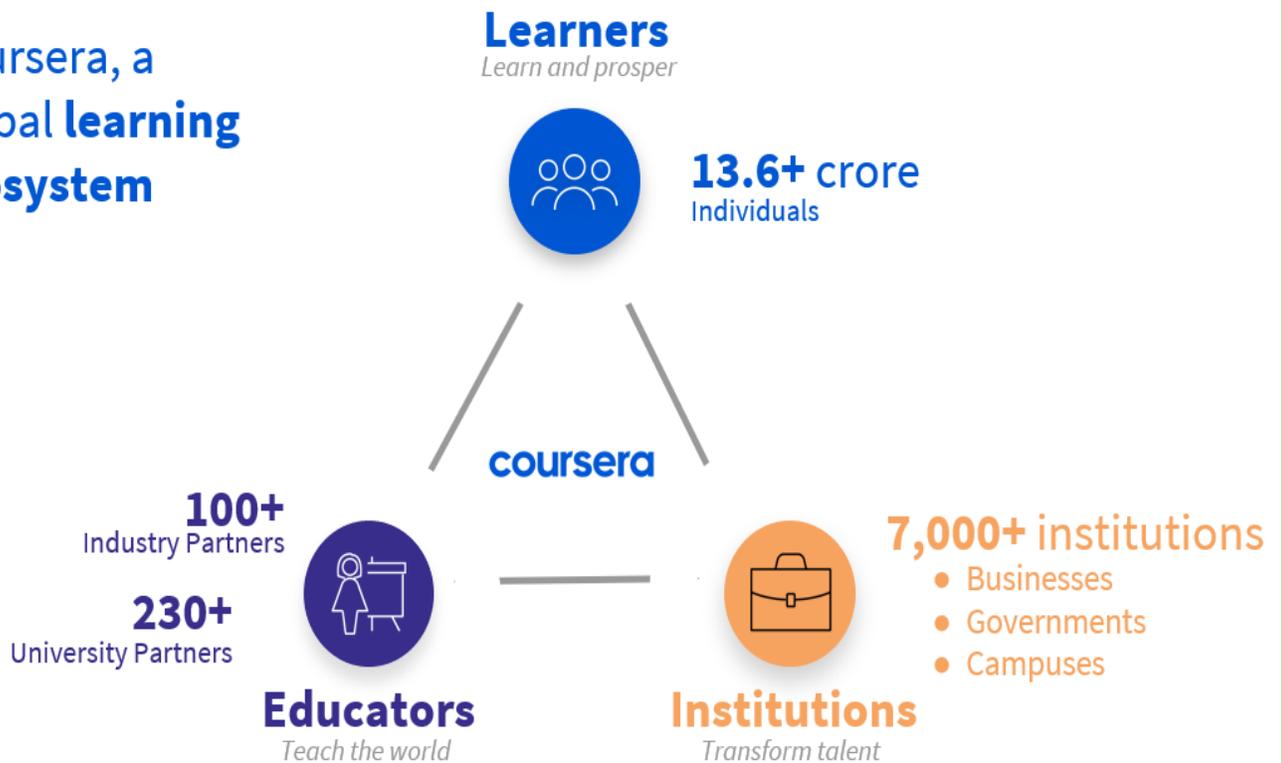


Coursera, a
global **learning**
ecosystem



CONCEPT NOTE
PROCESS OF REGISTRATION FOR
COURSERA FOR CAMPUS LICENSE
IN NUA PORTAL

March 2024

Unitech Engineers
(Coursera Implementation Partner)

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Background

Under NUA scheme implemented by Odisha Skill Development Authority, Skill Development & Technical Education Department, Odisha Government which aims to empower Odisha's youth with continuous skilling, reskilling, and up skilling opportunity for the students of Biju Patnaik University of Technology (BPUT), Polytechnics, it is, Degree Colleges. **Coursera** together with its implementation partner (**Unitech**) is the empaneled partner of the State for Digital Skilling under NUA Odisha through its Online Learning Platform. The effort is to enable Digital Skilling of 100000+ students/faculties/administrators of across the colleges in Odisha.

Description

In today's rapidly evolving educational landscape, digital skilling plays a pivotal role in transforming traditional learning environments. Coursera helps learners dive into the possibilities of career enhancements via its 6000+ Digital Skilling courses, guided projects, and industry certificates. These Digital Skilling courses can facilitate faculty upskilling, students' skilling and thereby impacting their Employability Career Growth and enhancing Opportunities.

In this concept note, as an essential step towards expanding Digital Skilling for the state Academic Leader Faculties and students, we propose a clear and concise guide towards the registration process for accessing Coursera for Campus licenses through the Nua Portal.

This concept note aims to assist users (**Principal & Faculty Members, Students, Academic Administrators, and other interested stakeholders**) in navigating through the registration procedure effectively, ensuring smooth access to Coursera's vast array of educational resources and help achieve the Digital Skilling vision of the state.

Overview

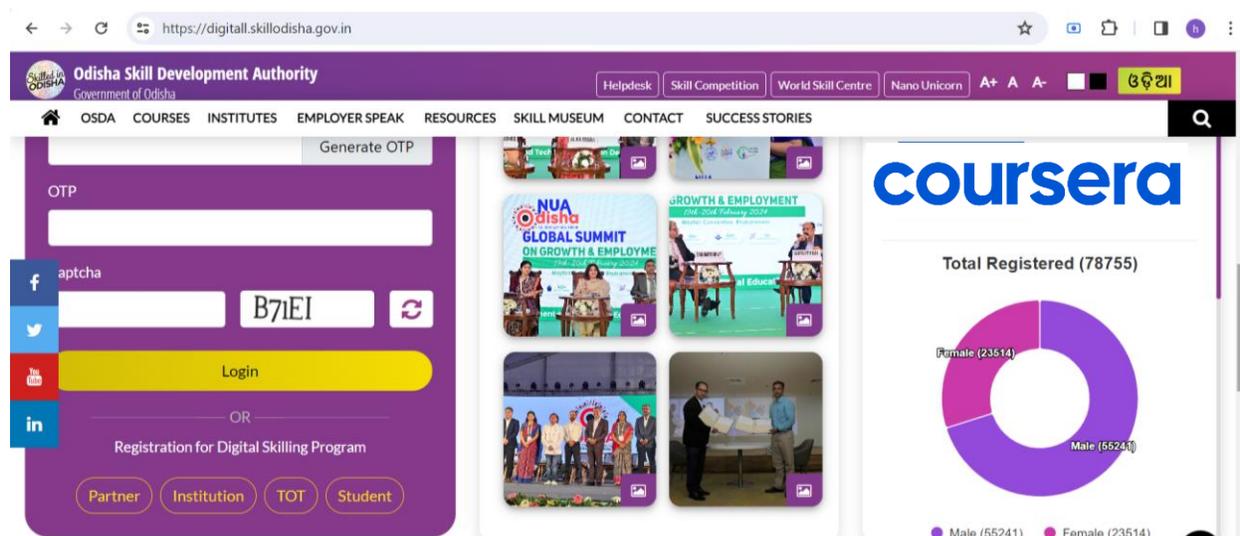
The registration process for Coursera for Campus licenses on the Nua Portal involves certain steps, including account creation, activation, and enrollment. By breaking down each step and providing detailed instructions, users can easily understand and complete the process.

The steps are as follows:

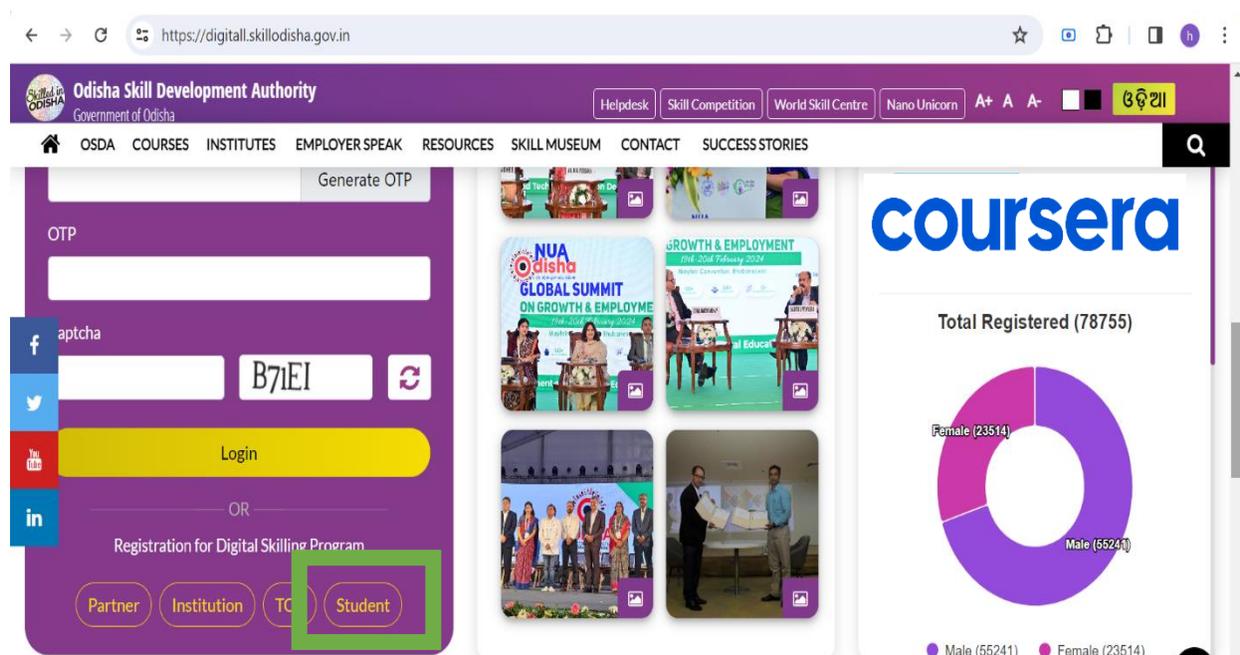
1. Account Creation

The Below Steps create the User Account in Nua Portal:

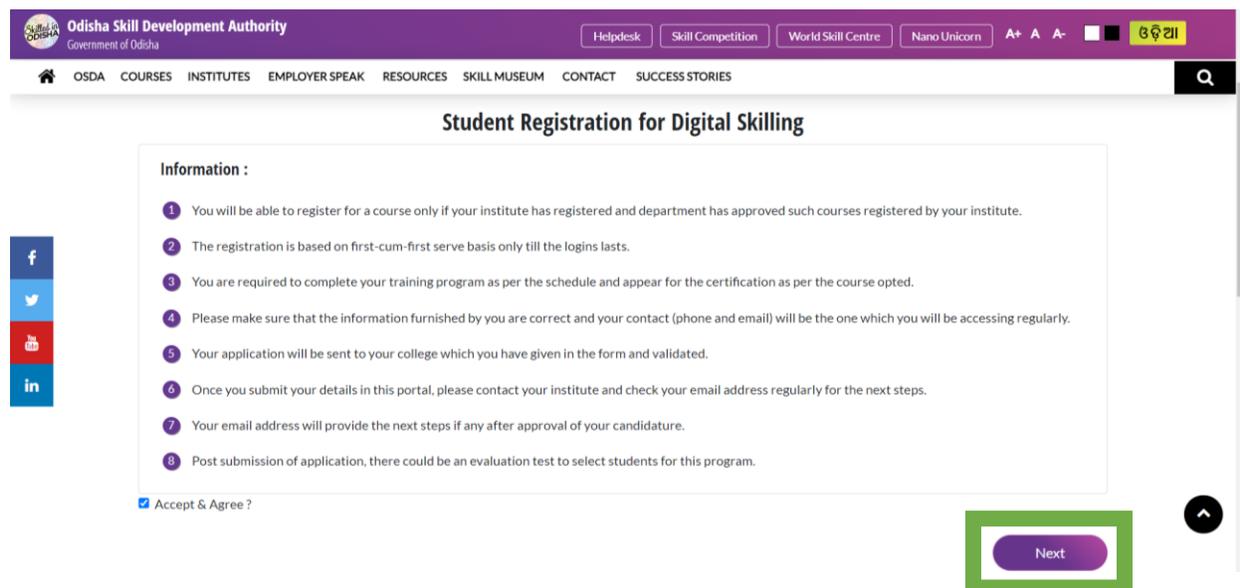
1.1. Visit the Digital Skilling website (<https://digitall.skillodisha.gov.in/>) and scroll down to reach the below screen:



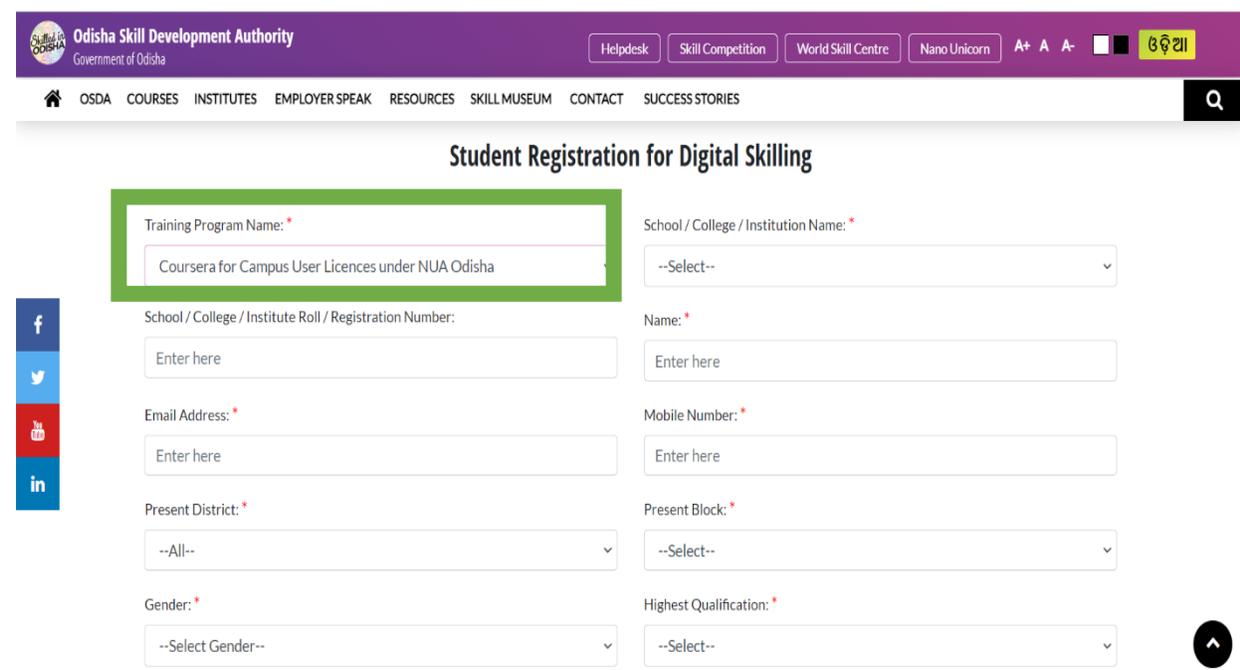
1.2. Click on “Student” Tab under Registration for Digital Skilling Program (same option shall be clicked by Student, Faculties, Administrators, etc., as in Coursera Nomenclature each individual is regarded as a learner



1.3. Read the “**Information**” related to Student Registration for Digital Skilling, thereafter post selecting “**Accept & Agree**” Click on “**Next**” to move on to fill the Registration Page Details



1.4. **Training Program Name:** Select Coursera for Campus Licenses under Nua Odisha



1.5. **School/College/Institution name:** The user needs to select their School/College/Institution name from the Dropdown List

Please Note: In case your Institution Name is not available in the list, kindly ask your Nua Portal SPOC to apply for the requisite number of Licenses by applying for the same in Nua Portal for approval by OSDA

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Student Registration for Digital Skilling

Training Program Name: *

School / College / Institute Roll / Registration Number:

Email Address: *

Present District: *

Gender: *

Branch / Discipline: *

PARALA MAHARAJA ENGINEERING COLLEGE, BERHAMPUR
 COLLEGE OF IT & MANAGEMENT EDUCATION
 S.K.D.A.V GOVERNMENT POLYTECHNIC, ROURKELA
 Odisha University of Technology and Research, Bhubaneswar
 Institute of Management and Information Technology, Cuttack
 UTKALMANI GOPABANDHU INSTITUTE OF ENGINEERING, ROURKELA
 VSSUT
 Government College of Engineering, Keonjhar
 Institute of Management and Information Technology, Cuttack
 MODERN ENGINEERING & MANAGEMENT STUDIES
 Biju Patnaik Institute of Information Technology and Management Studies (BIITM)
 Indira Gandhi Institute of Technology, Sarang
 Silicon Institute of Technology Sambalpur
 PILOO MODY COLLEGE OF ARCHITECTURE
 UMA CHARAN PATNAIK ENGINEERING SCHOOL
 Vignan institute of technology and management (VITAM) Brahmapur
 Vignan institute of technology and management (VITAM) Brahmapur
 Government Polytechnic, Bhubaneswar

1.6. School/College/Roll/Registration Number: The user needs to enter their School/College/Institution Roll or Registration number (it is applicable only for Students), the Faculties and Other Administrators can choose to leave it blank in case their institution does not provide them any specific ID No.

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Training Program Name: *

School / College / Institution Name: *

School / College / Institute Roll / Registration Number:

Name: *

Email Address: *

Mobile Number: *

1.7. Name: The user needs to enter his/her Legal Name as per their Identification Proof.

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Training Program Name: *

School / College / Institution Name: *

School / College / Institute Roll / Registration Number:

Name: *

Email Address: *

Mobile Number: *

1.8. **Email Address:** The user needs to enter the E-mail address which he/she has access to.

Please Note: As per recent sampling, 1 in 10 users are providing incorrect E-mail id which creates issues and delays for the user to get license access. All the future communication about the license will be via **E-Mail** only. Hence, please ensure Correct and Proper E-Mail id which the user has access to.

The screenshot shows the registration form for the Odisha Skill Development Authority. The form includes fields for Training Program Name, School/College/Institution Name, School/College/Institute Roll/Registration Number, Name, Email Address, and Mobile Number. The Email Address field is highlighted with a red border.

1.9. **Mobile Number:** The user needs to enter his/her personal mobile number

The screenshot shows the registration form for the Odisha Skill Development Authority. The form includes fields for Training Program Name, School/College/Institution Name, School/College/Institute Roll/Registration Number, Name, Email Address, and Mobile Number. The Mobile Number field is highlighted with a green border.

1.10. **Present District and Present Block:** The user needs to select his/her Residence District and Block from the list

The screenshot shows the registration form for the Odisha Skill Development Authority. The form includes fields for School/College/Institute Roll/Registration Number, Name, Email Address, Mobile Number, Present District, and Present Block. The Present District and Present Block fields are highlighted with a green border.

1.11. **Gender:** The user needs to select the Gender from the List.

The screenshot shows the top navigation bar of the Odisha Skill Development Authority website. Below the navigation bar, there is a form with two dropdown menus. The first dropdown menu is labeled 'Gender:' and has a value of '--Select Gender--'. This dropdown menu is highlighted with a green border. The second dropdown menu is labeled 'Highest Qualification:' and has a value of '--Select--'.

1.12. **Highest Qualification:** The user needs to select the Highest Qualification from the List

Please Note: The Highest Qualification means **The Last Completed Qualification**. For Instance, B.Tech student Highest Qualification would be 12th Pass.

The screenshot shows a registration form on the Odisha Skill Development Authority website. The form includes fields for 'School / College / Institute Roll / Registration Number', 'Name', 'Email Address', 'Mobile Number', 'Present District', 'Present Block', 'Gender', and 'Highest Qualification'. The 'Highest Qualification' dropdown menu is highlighted with a green border. The 'Gender' dropdown menu also has a value of '--Select Gender--'.

1.13. **Branch/Discipline & Semester:** The user needs to select the Branch/Discipline from the list they are currently Studying (in case of Students) or Teaching (in case of Teaching). The user needs to select the Semester (only for Students) from the list they are presently in.

The screenshot shows a registration form on the Odisha Skill Development Authority website. The form includes fields for 'Gender', 'Highest Qualification', 'Branch / Discipline', 'Semester', 'Select Identity Document Type', and 'Any Identity Document'. The 'Branch / Discipline' and 'Semester' dropdown menus are highlighted with a green border. The 'Gender' dropdown menu has a value of '--Select Gender--' and the 'Highest Qualification' dropdown menu has a value of '--Select--'.

1.14. **Select Identity Document Type & Upload Any Identity Document:** The user needs to select the Identification Document from the List (it could also be College ID Card), and upload the selected Identification document in the next tab.

Please Note: The users need to have the soft copy of the Identification document chosen, whether the user is registering from Mobile or Computer.

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Gender: *
--Select Gender--

Highest Qualification: *
--Select--

Branch / Discipline: *
--Select--

Semester:
-Select-

Select Identity Document Type: *
-Select-

Any Identity Document: *
Choose File No file chosen

1.15. Select Identity Document Number: The user needs to enter the Identity Document Number for the Chosen Identity Document Type.

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--Select--

Choose File No file chosen

Enter Identity Document Number: *
Enter here

Enter Current Address: *
Enter here

1.16. Enter Current Address: The user needs to enter their Current Residence Address.

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Cuttack Bhubaneswar Berhampur

Enter Identity Document Number: *
Enter here

Enter Current Address: *
Enter here

1.17. Enter Captcha Code & Are you From Odisha: The User needs to Enter Captcha Code and Select Yes (if born in Odisha) or No (if born in other state) for Are you From Odisha option in the next tab.

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OSDA COURSES INSTITUTES EMPLOYER SPEAK RESOURCES SKILL MUSEUM CONTACT SUCCESS STORIES

--Select--

Choose File No file chosen

Enter Identity Document Number: *
Enter here

Enter Current Address: *
Enter here

Captcha Code OSDI6

Are you from Odisha? * Yes No

1.18. **Declaration:** The User reads the Declaration, Clicks on the Box on side of Accept & Agree and then Clicks on Submit Button.

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Declaration :

- 1 I hereby confirm that all the above information furnished by me is correct.
- 2 I hereby declare that I am willing to undertake this upskilling program.
- 3 I am giving my consent to evaluate my application for selection process if any.
- 4 I agree to pay a subsidized fee (if any as per the course requirements) towards the course applied in case my application is approved for upskilling program. The details of the fee collection will be intimated by respective colleges.
- 5 I am responsible to activate my access to the courses once I get the email with details.
- 6 I understand that my access to the platform is for a stipulated timeframe as per the course criteria or specified by my institute or department. I am responsible to complete the course within that timeline.
- 7 I agree to complete the course and related certification (if any) within the activation period after that period I will not claim for access to the platform or course.
- 8 I hereby declare that I am studying in Odisha in the proposed Technical / Professional Institutes as mentioned in the registration page.

Accept & Agree ? Submit

2. Account Approval by the College/Institution Authority

Post filling of Registration Details by the User in NUA Portal, the registration details go to the NUA's Nodal Person of the respective of college/institution for approval.

- The Nodal Person logs in to NUA Portal with their registration details
- The Nodal Person Validates the Registration Details of the User
- The Nodal Person Approves the Registration Details of the User

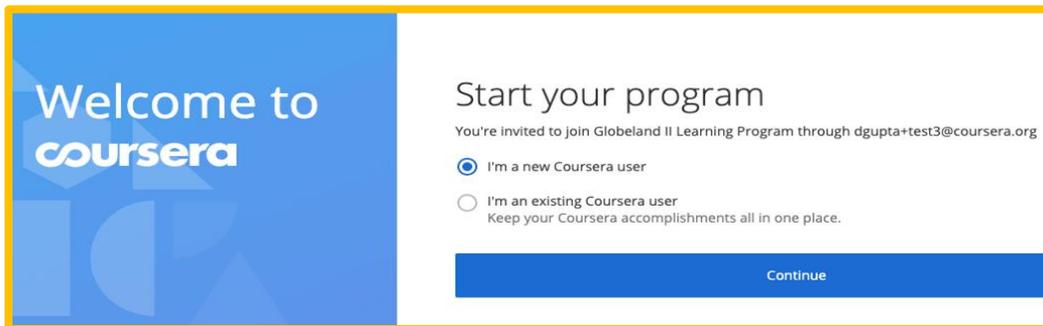
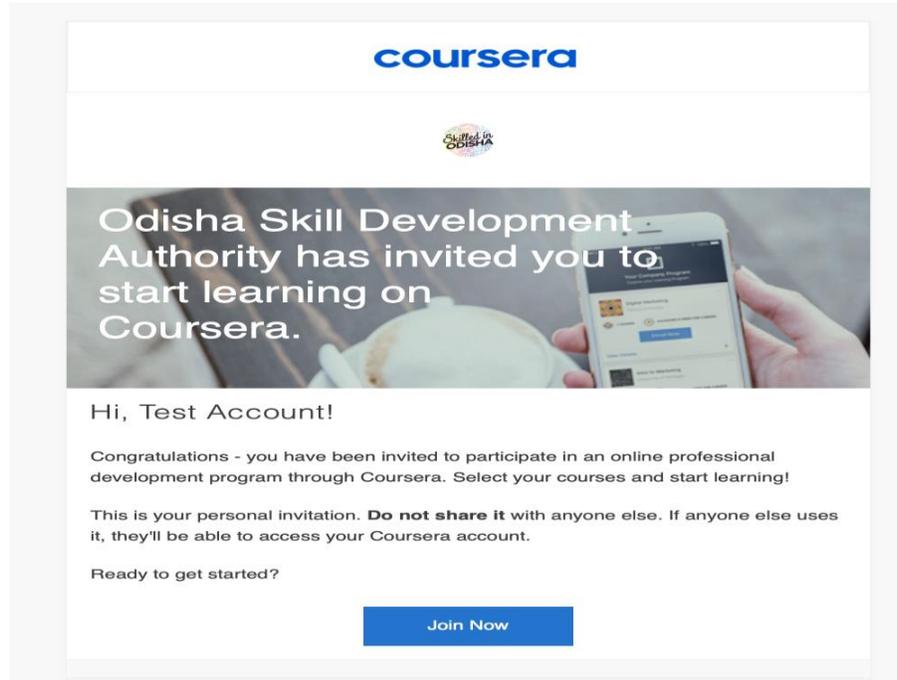
3. Account Approval by the Odisha Skill Development Authority (OSDA) & User Credentials for NUA Portal

Post Approval of the User Registration Details by the respective College/Institution Authority, the Registration Details gets approved by the Odisha Skill Development Authority. Post Approval by OSDA, the user receives his/her NUA Portal credentials in his/her mail id.

4. Allocation of Coursera License & Joining the Learning Program

Post approvals by the college and OSDA, within 48-72 hours on working days the user receives the Coursera License Details via E-Mail.

An Illustration of the Same is Provided below, where User shall Click on “Join Now”, post which the user gets redirected “Start Your Program” Page where User Selects “I am a new Coursera user”. In case, the user is already an Existing Coursera User, the user shall click on I’m an existing Coursera user.



5. Walk-Through Video of Registration Process

For ease of registration for the Users, a Walk-through video has also been created in Odiya and Hindi Language. The video can be provided on request.

6. Clarification on Registration

If you encounter any difficulties or have questions about the process, the users can raise Helpdesk Ticket on NUA Portal. Also, they can contact Coursera Implementation Partner (Unitech Engineers – www.unitechindia.com via E-mail: harsh@unitechindia.com, call# 9238112233).