

☎ 06753 - 252234(O)

252235(R)

Fax- 06753 - 253480

OFFICE OF THE PRINCIPAL
NAYAGARH (AUTONOMOUS) COLLEGE
NAYAGARH-752069

Website-www.ngrautocol.ac.in

E-mail – ngrautcol@yahoo.co.in

NAAC 2022/ Metrics Level Deviations/Cr5-

Date:- 26/1/2022

Criteria 5.1.5:	The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases
DVV Findings	Please provide scanned images of 1. Proof of Internal committees / Grievances Committee formation / other committees as per UGC norms, attested by Principal. 2. separate minutes of all the meetings of student grievance committee and all other statutory committees for grievance redressal of students such as anti ragging committee, committee for prevention of sexual abuse, etc., attested by Principal. 3. circular/web-link/ committee report justifying the objective of the grievance redressal system, attested by Principal 4.documents supporting constitution of Internal committees / Grievances Committee formation /portal for complaint box/ other committees as per AICTE/ UGC norms attested by Principal. 5. Please provide names of staff and students in each committee with their respective roles, attested by Principal. 6. details of meetings conducted and agenda and minutes and resolutions of each meeting, attested by Principal. 7. details of grievances received (no., date, subject, from which stake holder, resolution taken on the grievance , action taken report for the grievances for the last 2 years. 6. please provide Geotagged photographs of Complaint Box. 8. screenshot of on-line complaint registration facility software of AICTE, if available. 8. The link to the HEI's Website regarding the redressal of grievance.
Response/ Clarification	1) Proof of Anti-Ragging, Women Development (Anti-Sexual Harassment), Grievance Committee (Student Redressal Committee)formation / other committees as per UGC norms and Minutes of meeting(MoM), attendance and Action Taken Report of all the committees , attested by Principal is attached (Appendix-I) 2) Geotagged photographs of Complaint Box. (Appendix-II)

IQAC Coordinator

PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH

APPENDIX-I



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**OFFICE OF THE PRINCIPAL
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E-mail – ngrautcol@yahoo.co.in

Date: 21 /08/2019

Office Order

As per the guidelines of UGC/ Utkal University/ Department of Higher Education, Govt. of Odisha, **Anti Ragging/ High Level Standing Committee** is constituted with the following members for the Academic session 2019-20 to prohibit, prevent and eliminate the scourge of ragging in the campus of Nayagarh Autonomous College, Nayagarh.

Sr. No.	Name	Designation	Status
1.	Maj. Manjushree Pati	Principal	Chairman, Ex-officio
2.	Sri S.P. Das	AB General	Member, Ex-officio
3.	Dr. Poma Tudu (I.A.S)	Civil Administration Representative	Member
4.	Jaideep Mohanty	Police Administration Representative	Member
5.	Ramakrushna Rath	Media Representative	Member
6.	Sri. S.K. Pradhan	AB Estt.	Member, Ex-officio
7.	Mrs.Kabita Mohapatra	Reader in Chemistry	Member, Ex-officio
8.	Dr. J.N. Dash	Supdt. Boys Hostel	Member, Ex-officio
9.	Mrs. Priyambada Dash	Supdt. Women's Hostel	Member, Ex-officio
10	Mrs. Rinku Khadenga	Lecturer in Sociology	Member, Ex-officio
11	Sri Hemanta Kumar Rath	Parents' Representative	Parent Member
12	Miss Ipsita Nayak	Student (Commerce)	Student Member
13	Miss Sai Priyadarshini	Student- (Physics)	Student Member
14	Sri. Sunil Kumar Das	Student- (Psychology)	Student Member

The objectives of the Anti-Ragging/ High Level Standing Committee are as follows: -

1. To ensure compliance with the provision of Regulations as per the guidelines of UGC/ Utkal University/ Department of Higher Education, Govt. of Odisha.
2. To monitor and oversee the performance of the Anti-Ragging squad in prevention of ragging in the institution.
3. Committee will ensure that Anti-Ragging declarations are taken as per guidelines.

All students and staff members are hereby informed to note the same and act accordingly.

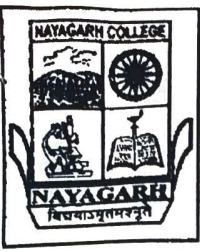
S. P. -
Principal
Nayagarh Autonomous College,
Nayagarh

Memo No- 1775

Date- 21-08-19

Copy to person's concerned/SGF/H.C. for information & PGF for record.

upak
21.8.19
Principal
Nayagarh Autonomous College,
Nayagarh



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NAYAGARH-752069

Website-www.ngrautocol.ac.in

E-mail – ngrautcol@yahoo.co.in

Date: -22/08/2019

Notice

The meeting of Anti Ragging Committee is scheduled on Wednesday, 28/08/2019, at 03.00 PM in Principal Chamber.

Agenda of the meeting:

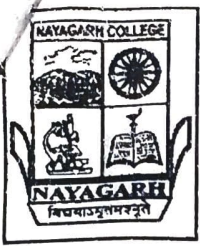
1. Introduction of committee.
2. Discussion regarding Prohibition of Ragging in the campus.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

M. Pati

PRINCIPAL

S. C. Das
PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH



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Attendance

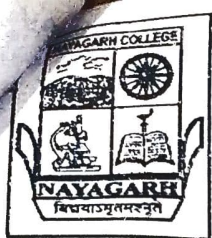
1.	Maj. Manjushree Pati
2.	Sri S.P. Das
3.	Dr. Poma Tudu (I.A.S)
4.	Jaideep Mohanty
5.	Ramakrushna Rath
6.	Sri. S.K.Pradhan
7.	Mrs. Kabita Mohapatra
8.	Mrs. Rinku Khadenga
9.	Dr. J.N. Dash
10.	Smt. Priyambada Dash
11.	Sri Hemanta Kumar Rath
12.	Miss Ipsita Nayak
13.	Miss Sai Priyadarshini
14.	Sri. Sunil Kumar Das

M.Pati

PRINCIPAL

S.C. Das
PRINCIPAL

NAYAGARH (AUTONOMOUS) COLLEGE
NAYAGARH



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Website-www.ngrautocol.ac.in

E-mail – ngrautcol@yahoo.co.in

Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self introduction. Maj. Manjushree Pati given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Prof. S.K. Pradhan highlighted need of displaying antirragging committee on board in the campus.

Through discussion was made and it is resolved to display board of Anti-Ragging Committee in the institute campus.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

MPati

PRINCIPAL

S. K. Pradhan
PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH



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Action Taken Report of Meeting held on Monday, 28/08/2019

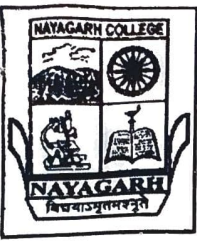
Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		

UPati

PRINCIPAL

S. P. Dash
PRINCIPAL

NAYAGARH AUTONOMOUS COLLEGE



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Website-www.ngrautocol.ac.in

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Date:-16/03/2020

Notice

The meeting of Anti Ragging Committee is scheduled on Thursday, 19/03/2020. at
03.00 PM in Principal Cabin.

Agenda of the meeting:

5. Confirmation of Minutes of last meeting held on 28/08/2019.
6. Discussion regarding Prohibition of Ragging in the campus.
7. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

MP at
16.03.2020
PRINCIPAL

S. P. S. I.
PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
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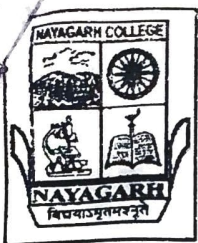
E-mail – ngrautcol@yahoo.co.in

Attendance

1.	Maj. Manjushree Pati
2.	Sri S.P. Das
3.	Dr. Poma Tudu (I.A.S)
4.	Jaideep Mohanty
5.	Ramakrushna Rath
6.	Sri. S.K.Pradhan
7.	Mrs. Kabita Mohapatra
8.	Mrs. Rinku Khadenga
9.	Dr. J.N. Dash
10.	Smt. Priyambada Dash
11.	Sri Hemanta Kumar Rath
12.	Miss Ipsita Nayak
13.	Miss Sai Priyadarshini
14.	Sri. Sunil Kumar Das

M.Pati
16.03.2020
PRINCIPAL

S. K. Doshi
PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
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Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 28/08/2019.

Resolution:

Minutes of last meeting held on 28/08/2019 are read and unanimously approved.

Agenda. 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee was happy and proud to state that, no any ragging case is reported in campus which states that, Institute campus is ragging free. All committee members were happy and given special thanks to Dr.G.C. Das sir for his efforts in this regards.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Smt. Kabita Mohapatra highlighted need of restructuring antirragging committe as few studnets got passed out and few faculty members resigned from the job.

Through discussion was made and it is resolved to reconstitute anti ragging committee at the start of next academic year i.e. 2020-21.

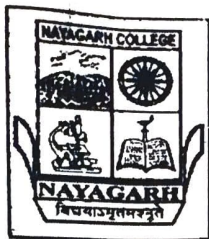
As there were no issues to discuss, meeting concluded with vote of thanks to all present.

M. Pati

PRINCIPAL

S. C. Dash
PRINCIPAL

NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH



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Date-16/08/2019

Office Order

As per the requirement of UGC/Utkal University norms Nayagarh Autonomous college, Nayagarh has constituted the **Internal Complaint/ Women's Grievance Redressal/ Women Development Committee.**

Sr. No.	Name	Designation	Status
1.	Smt. Rinku Khadenga	Lecturer, Department of Sociology	Chairman, Ex-officio
2.	Smt. Pravasini Nanda	Non-Government Organization Representative (Nayagarh Kala Parishada, Nayagarh)	Member
3.	Smt. Kabita Mohapatra	Sr. Lecturer, Department of Chemistry	Member
4.	Smt. Bindulata Sandha	Lecturer, Department of Odia	Member
5.	Smt. Suprava Mallik	Lecturer, Department of Commerce	Member
6.	Smt. Pramodini Panda	Parents' Representative	Member
7.	Miss Itishree Biswal	Student- (Physics)	Student Member
8.	Miss Lagnesha Maharana	Student- (Commerce)	Student Member
9.	Smt. Rojalin Basantara	Non-Teaching Staff	Member

All concerned are requested to take note of above and approach the Principal / any of member(s) of the committee about the grievance, if any, in writing.

M. Pali
Principal

Copy to:

All HODs/Persons Concerned/ All Notice Boards/Website for information, PGF/HCF for record.

S. U. D.
PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH



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NAYAGARH-752069**

Website-www.ngrautocol.ac.in

E-mail – ngrautcol@yahoo.co.in

Date:-03/03/2020

Notice

The meeting of Women's Grievance Cell is scheduled on Wednesday, 11/03/2020, at 03.00 PM in Principal Chamber.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on 24/08/2019.
2. Discussion regarding grievances (if any).
3. Arranging Women's Day Celebration
4. Issue with the permission of the Chairman.

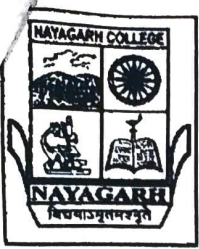
You are requested to make it convenient to attend the meeting.

M.P. Pal

PRINCIPAL

S. U. D. S.
PRINCIPAL

NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH



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Attendance

1.	Smt. Rinku Khadenga
2.	Smt. Pravasini Nanda
3.	Smt. Kabita Mohapatra
4.	Smt. Bindulata Sandha
5.	Smt. Suprava Mallik
6.	Smt. Pramodini Panda
7.	Miss Itishree Biswal
8.	Miss Lagnesha Maharana
9.	Smt. Rojalin Basantara

M. P. S.

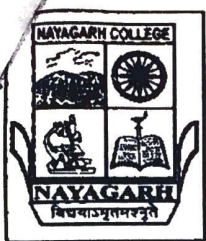
PRINCIPAL

S. U. D. S.

PRINCIPAL

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Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 24/08/2019.

Resolution:

Minutes of last meeting held on 24/08/2019 are read and unanimously approved.

Agenda. 2. Discussion regarding grievances (if any).

Resolution:

Committee was happy and proud to state that, no any grivance case is reported in campus which states that, Institute campus is safe for girls students and ladies faculty memebtrs.

Agenda 3. Arranging Women's Day Celebration

As per the tradition of the institute, this year also committee members decided to celebrate Women's Day. Points discussed regarding this are as follows: -

1. Dress code decided for Faculty as a Saree
2. Performances of Girls Students are invited.


Agenda 4. Issue with the permission of the Chair.

Resolution:

1. Smt. Bindulata Sandha highlighted need of restructuring antirragging committe as few studnets got passed out and few faculty members resigned from the job.

Through discussion was made and it is resolved to reconstitute Women's Grievance Cell at the start of next academic year i.e. 2020-21.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.


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NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH


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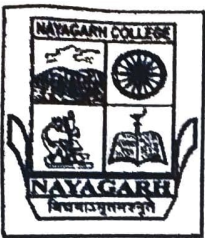
Action Taken Report of Meeting held on Monday, 11/03/2020

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	

M. P. Singh

PRINCIPAL

S. K. Singh
PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH



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NAYAGARH-752069

Website-www.ngrautocol.ac.in

E-mail – ngrautcol@yahoo.co.in

Date: -19/08/2019

Notice

The meeting of Internal Complaint/ Women Development Committee/ Women's Grievance Cell / Anti-Sexual Harassment is scheduled on Saturday, 24/08/2019, at 03.15 PM in Principal's Chamber.

Agenda of the meeting:

1. Introduction of committee.
2. Discussion regarding grievances of girls' students and ladies faculty.
3. Other matter if any with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

M. K. S. S.

PRINCIPAL

S. U. S. S.
PRINCIPAL

NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH



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The following members of Internal Complaint/ Women Development Committee/ Women's Grievance Cell / Anti-Sexual Harassment have attended the meeting on 24.08.2019

1.	Smt. Rinku Khadenga
2.	Smt. Pravasini Nanda
3.	Smt. Kabita Mohapatra
4.	Smt. Bindulata Sandha
5.	Smt. Suprava Mallik
6.	Smt. Pramodini Panda
7.	Miss Itishree Biswal
8.	Miss Lagnesha Maharana
9.	Smt. Rojalin Basantara

U. K. Singh

PRINCIPAL

S. K. Singh

PRINCIPAL
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E-mail – ngrautcol@yahoo.co.in

Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self introduction. Smt. Rinku Khadenga given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding grievances of girls' students and ladies faculty.

Resolution:

Committee discussed regarding various probable grievances of girls' students and ladies faculty inside the campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of committee members immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.


Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Smt. Sulagna Samantaray highlighted need of displaying Women's Grievance Cell on board in the campus.

Through discussion was made and it is resolved to display board of Anti Women's Grievance Cell in the institute campus.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.


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Action Taken Report of Meeting held on Saturday, 24/08/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	

M. P. Singh

PRINCIPAL

S. U. D. Singh

PRINCIPAL
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Website-www.ngrautocol.ac.in

E-mail – ngrautcol@yahoo.co.in

Date- 27/06/2019

Office Order

As per the guidelines of UGC/Utkal University, Student Grievance Cell has been re-constituted for the Academic Session 2019-20. The committee shall deal with the complaints from the students, teaching staff, non- teaching staff, parents and other stakeholders.

Sr. No.	Name	Designation	Status
1.	Maj. Manjushree Pati	Principal	Chairman, Ex-officio
2.	Sri. S.P. Dash	AB (Gen)	Member, Ex-officio
3.	Sri. S.K. Pradhan	AB (Estt)	Member, Ex-officio
4.	Dr. J.N. Dash	Controller of Examination	Member, Ex-officio
5.	Dr. B.K. Pattnaik	Prof, I/C- UGC	Member, Ex-officio
6.	Mr. Omer Mallik	Academic Bursar	Member, Ex-officio
7.	Dr. L.D. Sahoo	Accounts Bursar II	Member, Ex-officio
8.	Sk. Esaque	Vice President Students Union	Member, Ex-officio
9.	Sri. Badal Pradhan	Student- (Commerce)	Student Member
10.	Sri. Tarini Prasad Nayak	Student- (Chemistry)	Student Member
11.	Sri. Satyaprakash Barik	Student- (Sociology)	Student Member
12.	Sri. Subhransu Pradhan	Non- Teaching Staff	Member

All concerned are requested to take note of above and approach the chairman / any of member(s) of the committee about the grievance, if any, in writing.

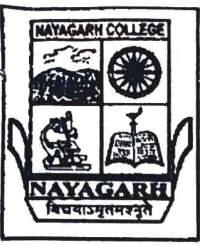
M. J. Pattnaik

Principal

Copy to:

All HODs/Persons Concerned/ All Notice Boards/Website for information, PGF/HCF for record.

S. U. Dash
PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
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Website-www.ngrautocol.ac.in

E-mail – ngrautcol@yahoo.co.in

Date: -08/07/2019

Notice

The meeting of Student Grievance Cell is scheduled on Saturday, 13/07/2019, at 03.00 PM in Principal Chamber.

Agenda of the meeting:

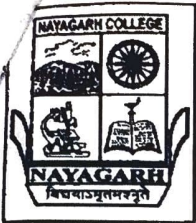
4. Introduction of committee.
5. Discussion regarding issues related to Students
6. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

M. P. Singh

PRINCIPAL

S. U. P. Singh
PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
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NAYAGARH-752069

Website-www.ngrautocol.ac.in

E-mail – ngrautcol@yahoo.co.in

Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self introduction. Maj. M. Pati given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding issues related to Students

Resolution:

Committee discussed regarding various issues related to Students. It has been brought to notice of committee that all problems related to Students regarding Infrastructure, Office, Library, Training and Placement i.e. Admin. and Academics problems will be addressed by this committee.

All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

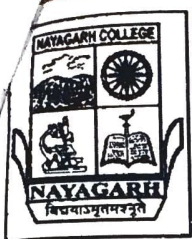
Resolution:

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

M. Pati

PRINCIPAL

S. U. Pati
PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH



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E-mail – ngrautcol@yahoo.co.in

Attendance

1.	Maj. Manjushree Pati
2.	Sri. S.P. Dash
3.	Sri. S.K. Pradhan
4.	Dr. J.N. Dash
5.	Dr. B.K. Pattnaik
6.	Mr. Omer Mallik
7.	Dr. L.D. Sahoo
8.	Sk. Esaque
9.	Sri. Badal Pradhan
10.	Sri. Tarini Prasad Nayak
11.	Sri. Satyaprakash Barik
12.	Sri. Subhransu Pradhan

M. P. Ch

PRINCIPAL

S. C. P. Ch
PRINCIPAL
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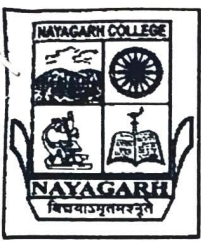
Action Taken Report of Meeting held on Saturday, 13/07/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	

M. Pal

PRINCIPAL

S. K. Pal
PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH



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Date: -06/03/2020

Notice

The meeting of Student Grievance Cell is scheduled on Tuesday, 17/03/2020, at 03.00 PM in Principal Chamber.

Agenda of the meeting:

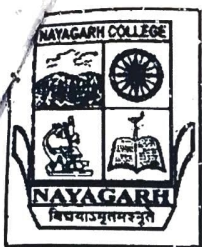
1. Confirmation of Minutes of last meeting held on 13/07/2019.
2. Discussion regarding issues related to Students
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

M. Sahi

PRINCIPAL

S. U. Dahi
PRINCIPAL
NAYAGARH AUTONOMOUS COLLEGE
NAYAGARH



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Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 13/07/2019.

Resolution:

Minutes of last meeting held on 13/07/2019 are read and unanimously approved.

Agenda. 2. Discussion regarding issues related to Students

Resolution:

Committee discussed regarding various issues related to Students.

1. e-ShodhSindhu Membership
2. e-Library tab on website
3. Maintenance of Sanitary Napkin Vending Machine

All the concerned members were called and advised to take corrective actions with immediate effect and action taken is to be submitted to undersigned after compliance.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Shri S.K. Pradhan highlighted need of restructuring Student Grievance Cell as few studnets got passed out and few faculty members resigned from the job.

Through discussion was made and it is resolved to reconstitute Student Grievance Cell at the start of next academic year i.e. 2020-21.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.


PRINCIPAL

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Attendance

1.	Maj. Manjushree Pati
2.	Sri. S.P. Dash
3.	Sri. S.K. Pradhan
4.	Dr. J.N. Dash
5.	Dr. B.K. Pattnaik
6.	Mr. Omer Mallik
7.	Dr. L.D. Sahoo
8.	Sk. Esaque
9.	Sri. Badal Pradhan
10.	Sri. Tarini Prasad Nayak
11.	Sri. Satyaprakash Barik
12.	Sri. Subhransu Pradhan

M. Patra

PRINCIPAL

S.P. Dash
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Action Taken Report of Meeting held on Tuesday, 17/03/2020

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		

M. P. Singh

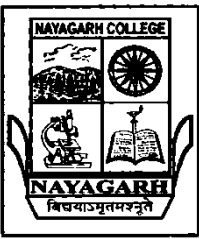
PRINCIPAL

S. C. Dash

PRINCIPAL

NAYAGARH AUTONOMOUS COLLEGE
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APPENDIX-II



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4482+JMP, Nayagarh, Odisha 752069, India

Latitude
20.11629268°

Longitude
85.10165224°

Local 02:13:44 PM
GMT 08:43:44 AM

Altitude 35.9 meters
Sunday, 30-01-2022

Note : Captured by GPS Map Camera Lite

S. U. Baskar
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