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OFFICE OF THE PRINCIPAL
NAYAGARH (AUTONOMOUS) COLLEGE
NAYAGARH-752069
Website-www.ngrautocol.ac.in
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NAAC 2022/ Metrics Level Deviations/Cr3-8

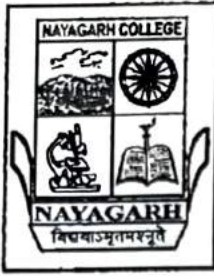
Date:- 26/01/2022

Criteria 3.4.1:	The Institution ensures implementation of its stated Code of Ethics for research through the following: <ol style="list-style-type: none">1. Inclusion of research ethics in the research methodology course work2. Presence of Ethics committee3. Plagiarism check through software4. Research Advisory Committee
DVV Findings	
Response/ Clarification	<ol style="list-style-type: none">1) Research Ethics and minutes of research committee (Appendix-I)2) Research Committee members (College Calender) (Appendix-II)4) Bills of purchase of plagiarism check software in the name of the HEI. (Appendix-III)

IQAC Coordinator

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APPENDIX-I



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CODE OF ETHICS TO CHECK MALPRACTICES AND PLAGIARISM IN RESEARCH

ANTI-PLAGIARISM POLICY

PREAMBLE:

Ethics and honesty are the two most important components of the academic activities be it teaching or research. Teaching & research is a novel profession based on extremely high moral values. There cannot be any scope for claiming the credit for the work he/she has not undertaken. Such acts will affect healthy academic environment in the institute which will also harm the reputation of the institute as well as the individual.

PLAGIARISM:

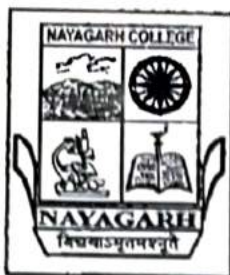
Plagiarism means stealing ideas and words of others as one's own without crediting the source. Plagiarism involves copying of phrases, clauses, sentences, paragraphs or longer extracts from published or unpublished work that exceeds the boundaries of the legitimate cooperation without acknowledgement of the source.

OBJECTIVES:

1. Research should be designed, reviewed and undertaken to ensure integrity, value and quality.
2. All researchers' projects with human participants should aim to avoid or minimize social harm to groups and individuals. Risk assessment appropriate to each research project will be undertaken. The research proposal must have an undertaking that the response of the respondents is voluntary and is not influenced by any factor.
3. Participants should be fully informed about the purpose, methods, and intended possible use of the research. Where there are exceptions to this, the purpose and rationale of such research projects will be fully considered, as appropriate, before approval is given.
4. The interests of research participants should be considered at all stages of the research projects.
5. Research outcome should be made accessible.
6. Any conflict of interest must be declared during the approval process.
7. All the research papers/ material would be checked for plagiarism.
8. Researcher must maximize the project's utility for the benefit of society.
9. To uphold academic honesty and integrity
10. To provide a positively oriented set of practical guidelines for maintaining integrity in research

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TYPES OF PLAGIARISM:

1. Invalid Source
2. Secondary Source
3. Duplication
4. Paraphrasing
5. Repetitive Research
6. Replication
7. Misleading Attribution
8. Unethical Collaboration
9. Verbatim plagiarism
10. Complete plagiarism

RESEARCH MISCONDUCT:

Research misconduct means Fabrication, Falsification, or Plagiarism (FFP) in proposing, performing, or reviewing research, or in reporting research results. (a) Fabrication is making up data or results and recording or reporting them. (b) Falsification is manipulating research materials, equipment, or processes, or changing or omitting data or results such that the research is not accurately represented in the research record. (c) Plagiarism is the appropriation of another person's ideas, processes, results, or words without giving appropriate credit.

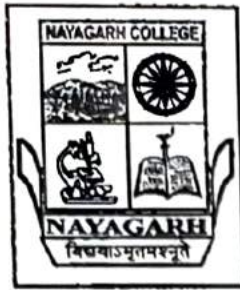
LEGALITY:

An academic community should observe valid legal norms related to the conduct and publication of research particularly in relations to copyright, the intellectual property rights of third parties, the code of ethics in academic research terms and conditions regulating access to research resources and the laws of libel.

USE AND MISUSE OF DATA:

If some data should be disregarded for a stated reason, confirmed by an approved statistical test for neglecting outliers, the reason should be stated in the published accounts. A large background of negative results must be reported. Any intentional or reckless disregard for the truth in reporting observations may be considered to be an act of research misconduct.

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SELF-CITATIONS:

In citing one's own unpublished work, an author must be careful not to imply an unwarranted status of a manuscript. A paper should not be listed as submitted, in anticipation of expected submission. A paper should not be listed as accepted for publication or in press unless the author has received galley proof or page proof or has received a letter from an editor or publisher stating that publication has been approved, subject perhaps only to copy-editing.

CODE OF ETHICS:

Ethics and plagiarism are the significant components in the research and publication. Sometimes it is observed that researchers claim others work as their own, which will degrade the reputation of the individual institution.

- The institute to assess the following,
- Faculty researcher and students who produce their work in the form of Research Publication / Research Proposal / Thesis Work / Project Report.
- Especially the research work of faculty & students in the form of papers / projects must go through the process of plagiarism and has to maintain high academic and production standards.
- Apart from this to takes extra measures to ensure that the work is at par with thenational / international standards.
- The links for online plagiarism checking software are available in college website.
- **Plagiarism Checker Software**
 1. Plagiarism Checker (<https://www.plagiarismsoftware.net/>)
 2. Quetext (<https://www.quetext.com/>)
 3. Duplichecker (<https://www.duplichecker.com/>)
 4. Edubirdie (<https://edubirdie.com/plagiarism-checker>)

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Date: 05/11/2019

NOTICE

The meeting of Research Committee called on Tuesday, 05.11.2019 at 4.00 PM in the Principal's chamber.

Agenda of the meeting:-

1. Discussing Research ethics
2. Developing Research policy for institution
3. Any other points for discussion with the permission of the chair.

All are being notified to be present at mentioned venue.

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C.V. Pradeep
PRINCIPAL
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Minutes of Meeting

Agenda 1. Discussing Research ethics

Resolution:

Research ethics were discussed among the members of research committee and Research ethics was finalized.

Agenda 2. Developing Research policy for institution

Resolution:

It was discussed that the Research policy will be developed for the institution by the members of the research committee.

VOTE OF THANKS:

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked the Members present in the meeting.

DGA 2
Research Committee Coordinator

Prakash
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S. V. Dash
PRINCIPAL
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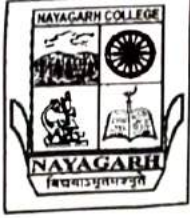
APPENDIX-II

Committee against sexual Harassment (GSCASH)	Establishment Bursar Mrs. K. Mohapatra, Chem. Mrs. Sulata Mishra, Math. Mrs. S. Mallick, Com.
57. Students' Feed back Cell	Academic Bursar Prof. I/c - UGC (I & II) Shri B.B. Behera, Zoology Miss Tanushree Maharana (Zool)
58. Prof. I/c Computer Stock & Maintenance	Shri B.B Behera, Zoology
59.. Coordinator, Environmental Education, (+2)	Academic Bursar Miss Tanushree Maharana (Zool) Dr. J. K. Behera, Botany Shri S. K. Mishra, Zoology Shri G.S. Mishra, Zoology
60 Prof. I/C Alumni/ Association & Parents' meet	Shri H.S Pattanik, Phy. Shir S.R. Das, Phy. M.D. Omer Mallik, History Shri Ganesh Mishra, Botany Shri P.K. Basantia, Chem. Shri K.N. Sahoo, Lib.
61 Budget committee	Administrative Bursar A.B. Establishment Account Bursar I & II controller Examination Head Clerk Accountant
32. Purchase Committee	Administrative Bursar A.B. Establishment Account Bursar I & II Academic Bursar UGC Nodal Officer Prof. I/c Construction Head Clerk
63. Research Committee & Editorial Board of New Horizon	Dr. B.K. Pattanaik, Phy Dr. S. Mishra, Phy Dr. B. Prusty, Odia Dr. P.K. Acharya, com. Shri Shishir Satrik, English
64. Prof. I/c Cultural Activities	Smt.Sulata Mishra, Mathematics Dr. A. Mishra, Eco.

	Dr. B. Prusty, Odia Smt. Smita Swain, Botany Dr. P.K. Acharya, com.
65. Prof. I/c Conference Hall	Nazir Ahmed Mallik, comp.
66. Prof. I/c Studentce Attendance (To be uploaded in DHE Website)	Shri Mahendra Seih, Zoology Shri J. Sathua, Computer.Sc Shri S.K. Pradhan, Phy.
67. Planning & Evaluation	Dr. A. Mishra, Eco. Dr. L.D. Sahoo, Com. Dr. P.K. Basantia, Chem. Dr. R.N. Maharana, Bot. M.D. Omer Mallik, Hist Mrs. S. Mallick, Com
68. Student Welfare	Academic Bursar UGC Nodal Officer Controller of examinations Administrative Bursar Shri H.S. Pattanik, Phy Dr. G.C. Dash, Odia Shri B.D. Gauda, Com. Shri B.B. Behera Zoology
69. Academic audit	
70. Examination Committee Conver Members	
71 Tabulators	
+2 1 st year Science	Smt. J. Sahoo, Psy Smt. G. Tripathy, Phy
+2 1 st year Arts	Smt. L. Upadhyaya, PSY Smt. Susmita, Mahapatra, Zool.
+2 1 st year Commerce	Shri S. K. Adhikari, Commerce
+2 1 st year Science	Smt. S. Parida, Botany S.M.T Amrita Kar, Zool.
+2 2 nd year Arts	Smt. S. Samantara, Phl. Smt. G Pattanaik, Psy
+2 2 nd year Commerce	Miss S. Mallik, Com
72. Preparation of Monthly Students Attendance (+2 Arts & Com.)	Dr. J. Mangaraj, Odia Dr. B.K. Behera, Odia Smt. J. Sahoo, Psy Smt. Upadhyaya, Psy Mr. Nazir Ahmed Mallik, Comp.sc & ITM
Preparation of Monthly Students Attendance (+2Science)	Smt. Ishab Mishra, Eng. Miss. Pusanjali Bhola. Pol. Sc Shri Mahendra Sethi, Zoology Shri Janmejaya Sathu, Comp.Sc & ITM Smt. Baisali Nanda, Chem.

C. K. Prusty
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APPENDIX-III



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Declaration

3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research (1)		
Provide upload the URL having code of ethics	Whether Colleges have been provided access to plagiarism detecting software (Yes/No)	Mechanism for detecting plagiarism
	YES	1. Plagiarism Checker (https://www.plagiarismsoftware.net/)
		2. Quetext (https://www.quetext.com/)
		3. Duplichecker (https://www.duplichecker.com/)
		4. Edubirdie (https://edubirdie.com/plagiarism-checker)

The mentioned plagiarism software are free. Hence there is no bills of purchase of the mentioned plagiarism software.

Principal

Nayagarh Autonomous College, Nayagarh

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